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Donor Contact Details:

Name	

Address	

Contact Number	

E-mail Address	

I _____ (the "Donor") wish to make an unencumbered gift of the material listed below to MTU Libraries.

By signing this agreement, the donor of the material listed below and MTU libraries acknowledge and agree to the following terms.

1. Following on from acceptance of material, the item / items described below become the property of MTU Libraries. There shall be no restriction on MTU Library's use of these items unless explicitly outlined at the initial stages of donation or specifically referred to in the description of materials below.

2. By signing this agreement, the donor confirms that he/she is the lawful owner of the material being donated or that he/she is fully authorised by the owner to donate this material to MTU Libraries.

3. The donor also agrees by signing this document that there are no claims, judgements, or other encumbrances of any kind applicable to the items being donated.

4. The donor also confirms that to the best of his/her knowledge, the material does not infringe on matters relating to copyright, proprietary or privacy laws. Neither does it defame or infringe upon the rights of any person/persons.

5. Both parties i.e. the donor and MTU Libraries acknowledge and agree that MTU Libraries will make the donated material available to students and staff within the University and other affiliated library members.

6. MTU Libraries reserves the right to use the donated material as it sees fit within it's campus libraries and may choose to dispose of donated material if it regards this material as not being of value to the MTU community.

By signing this agreement, the donor and MTU Libraries agree to the terms outlined above:

Donor Signature:		Date:

Signature on behalf of MTU Libraries		Date:

Prior to submission of the material, the form below listing each donated item needs to be completed by the donor.

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